



# Foreign Affairs Manual

## 3 FAM – Personnel

**Change Transmittal:** PER-670

**Date:** March 13, 2012

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### **3 FAM 3770**

## **TRAVEL TO POSTS UNDER AUTHORIZED OR ORDERED DEPARTURE AND TO UNACCOMPANIED/PARTIALLY UNACCOMPANIED POSTS**

### **Changes**

1. This Change Transmittal issues new subchapter 3 FAM 3770. The purpose of this subchapter is to:
  - Provide policy regarding travel of U.S. Government employees, family members, and members of household (MOHs) to countries/areas that the Department has determined to be dangerous enough to warrant authorized or ordered departure, or designated as unaccompanied or partially unaccompanied posts. The Department's paramount concern is the security and personal safety of all U.S. citizens abroad, and the Department shares with post staff the responsibility for ensuring the security of members of the entire official American community. Policy regarding requests for exceptions to the prohibition on travel to a post in authorized or ordered departure status or to a post designated as unaccompanied or partially unaccompanied is provided herein.
2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance is new or a revision where more than half the words have changed, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

4. The office responsible for the material in this subchapter is the Bureau of Human Resources Office of Employee Relations Work Life Division (HR/ER/WLD). Please direct questions concerning content, substance, and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

## **Filing Instructions for Paper Copies**

1. Remove and discard old 3 FAM 3700 Appendix A (TL:PER-495; 04-01-2004) superseded by new subchapter 3 FAM 3770. Insert new subchapter 3 FAM 3770 and page 3 FAM 3780 and 3790 Unassigned at the appropriate location within the binder (CT:PER-670; 03-13-2012).
2. After inserting the material in the binder, insert this Change Transmittal immediately following the CT Checklist, then fill in the entry line for CT:PER-670, and initial.

## **Distribution Notice**

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.